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MAH SING GROUP BERHAD
Registration No. 199101019838 (230149-P)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE EXTRAORDINARY GENERAL MEETING OF MAH SING GROUP BERHAD

Day, Date and Time	:	Wednesday, 22 July 2026 at 10:00 a.m.
Meeting Venue	:	Wisma Mah Sing, Welcome Centre, Ground Floor, Unit 163-0-1 & 2, No. 163, Jalan Sungai Besi, 57100 Kuala Lumpur

COMMUNICATION WITH THE BOARD OF DIRECTORS OF THE COMPANY

1. In order to enhance the efficiency of the proceedings of the Extraordinary General Meeting ("**EGM**"), members may in advance, before the EGM, submit questions to the Board of Directors via Tricor Investor & Issuing House Services Sdn. Bhd. ("**Tricor**")'s portal at https://srmy.vistra.com. To do so, members should log in under "e-Services Login", pose their questions, and submit them electronically **no later than Monday, 20 July 2026, at 10:00 a.m.**. The Board of Directors will endeavor to respond to the relevant questions received at the EGM.

ENTITLEMENT TO ATTEND AND VOTE

2. Only a member whose name appears on the Record of Depositors as at **5:00 p.m. on 15 July 2026** shall be entitled to attend, participate, speak and vote, or appoint proxies, corporate representatives or attorneys to attend and/or vote on his/her behalf at the EGM.

3. If you wish to attend and vote at the EGM yourself, please do not submit any Form of Proxy. You will not be allowed to attend, participate, speak and vote at the EGM if a proxy has been appointed by you.

4. If you have submitted your Form of Proxy for the EGM but later decide to appoint a different person as your proxy, please write to is.enquiry@vistra.com to revoke your previous proxy appointment at least forty-eight (48) hours before the time appointed for holding the EGM. Once revoked, the previous appointed proxy(ies) will no longer be allowed to attend and vote at the EGM. You should inform your original proxy(ies) about the revocation.

5. If you have submitted your Form of Proxy for the EGM but later decide to attend and vote at the EGM in person, please go to the registration counter on the EGM day to revoke your proxy appointment. Once you do so, your proxy will be automatically revoked, and you will be able to vote in person. You should inform your original proxy(ies) about the revocation.

REGISTRATION ON THE DAY OF THE EGM

6. Registration will commence at 9:00 a.m. on Wednesday, 22 July 2026, and will remain open until the conclusion of the EGM or such time as may be determined by the Chairman of the meeting.

7. Please produce your **ORIGINAL** National Registration Identity Card ("**NRIC**") or Passport (for non-Malaysian) during registration for verification purposes. Only the original NRIC or Passport is valid for registration. Kindly ensure you collect your NRIC or Passport after registration.

8. Registration must be done in person. No person is allowed to register on behalf of another, even with the original NRIC or Passport of the other person.

9. Upon verification and registration:

   (a) **An identification wristband** will be issued to you. The wristband contains a printed passcode, which is required for electronic voting purposes and must be worn throughout the EGM. There will be **no replacement** for the identification wristband, if it is lost or misplaced.

   (b) You are required to write your name and sign the attendance list.

10. No individual is allowed to enter the meeting room without an identification wristband.

11. After registering, please vacate the registration area promptly and proceed to the meeting room.

APPOINTMENT OF PROXY, CORPORATE REPRESENTATIVE OR ATTORNEY

12. Members who are unable to attend and vote in the EGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Form of Proxy.

13. Members who appoint proxy(ies) to attend and vote at the EGM must ensure that the duly executed Forms of Proxy are deposited, in hard copy form or by electronic means, with Tricor not less than forty-eight (48) hours before the time appointed for holding the EGM i.e. **Monday**, **20 July 2026 at 10:00 a.m.** or any adjournment thereof; otherwise, the Form of Proxy will not be treated as valid.

    The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner:

    (a) <u>In hard copy form</u>

    In the case of an appointment made in hard copy form, the **original Form of Proxy** must be deposited at the office of the Share Registrar of the Company, Tricor, at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia, **or**, at the designated drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

    (b) <u>By electronic form</u>

    The Form of Proxy can be electronically submitted to the Share Registrar of the Company via Vistra Share Registry and IPO (MY) portal (the "**Portal**") at https://srmy.vistra.com/. Kindly refer to the Procedures for Electronic Lodgement of the Form of Proxy.

    Please ensure **ALL** particulars required in the Form of Proxy are completed, signed and dated accordingly.

14. For a **corporate member** who has appointed a corporate representative, the **original** certificate of appointment of corporate representative must be deposited at the office of the Share Registrar of the Company, Tricor, at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia, **or**, at the designated drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia, to attend and vote at the EGM.

    The certificate of appointment of corporate representative should be executed in the following manner:

    (a) If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the constitution of the corporate member.

    (b) If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:

        (i) at least two (2) authorised officers, of whom one shall be a director; or

(ii) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

15. Any authority pursuant to which such an appointment is made by a **power of attorney** must be deposited at the office of the Company's Share Registrar stated in item 13 above, not later than **Monday, 20 July 2026 at 10:00 a.m.** to attend and vote at the EGM. A copy of the power of attorney may be accepted, provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

PROCEDURES FOR ELECTRONIC LODGEMENT OF THE FORM OF PROXY

16. Procedures to lodge your Form of Proxy electronically via the Portal at https://srmy.vistra.com/ are summarised below:

PROCEDURE	**ACTION**
(i) BEFORE THE DAY OF THE EGM **APPOINTMENT OF PROXY BY INDIVIDUAL SHAREHOLDERS**	
(a) Register as a user at the Portal	• Access the Portal at https://srmy.vistra.com/ . • Click "Register" and select "Individual Holder" and complete the New User Registration Form. You may refer to the tutorial guide available on the homepage. • Once registration is completed, you will receive an email notification to verify your registered email address. • After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. • Once you receive the confirmation, activate your account by creating your password. • If you are an existing user with the Portal or our Tricor's TIIH Online portal previously, you do not need to register again.
(b) Proceed with submission of Form of Proxy	• After the release of the Notice of the EGM by the Company, login with your email address and password. • Select the corporate event: "**MAH SING GROUP BERHAD EGM 2026**". • Navigate to the 3 dots at the end of the corporate event and choose "**SUBMISSION OF PROXY FORM**". • Read and agree to the "Terms & Conditions" and confirm the "Declaration". • Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf. • Appoint your proxy(ies) and insert the required details of your proxy(ies), or appoint the Chairman as your proxy. • Indicate your voting instructions – "FOR" or "AGAINST", otherwise, your proxy(ies) will decide your votes. • Print the Form of Proxy for your record.
ii. BEFORE THE DAY OF THE EGM **APPOINTMENT OF PROXY BY CORPORATE OR INSTITUTIONAL SHAREHOLDERS**	
(a) Register as a User at the Portal	• Access the Portal at https://srmy.vistra.com/ . • Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form. • Complete the registration form with your personal details. • Once registration is completed, you will receive an email notification to verify your registered email address. • After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved.

		• Once you receive the confirmation, activate your account by creating your password. (Note: The representative of a corporate or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.)
(b)	Proceed with submission of form of proxy	• Login to the Portal at https://srmy.vistra.com/ with your email address and password. • Select the corporate event: "**MAH SING GROUP BERHAD EGM 2026**". • Navigate to the icon ">" at the end of the corporate event. • Read and agree to the "Terms & Conditions" and confirm the "Declaration". • Select the corporate holder's name. • Proceed to download the submission file. • Prepare the file for the appointment of proxies by inserting the required data. • Proceed to upload the duly completed proxy appointment file. • Select "Confirm" to complete your submission. • Print the confirmation report of your submission for your record.

VOTING AT THE EGM

17. Voting at the EGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as the Poll Administrator to conduct the poll electronic voting and appointed Quantegic Services Sdn. Bhd. as Scrutineers to verify the poll results.

18. Upon completion of the voting session for the EGM, the Scrutineers will verify the poll results. The Chairman will announce the voting results for the resolution proposed at the EGM. The results will also be released by the Company via announcement on Bursa Malaysia Securities Berhad's website at www.bursamalaysia.com.

CIRCULAR TO SHAREHOLDERS

19. As part of our dedicated commitment to sustainable practices, the Circular to Shareholders in relation to (a) the Proposed Land Acquisition, (b) Independent Advice Letter from Strategic Capital Advisory Sdn. Bhd. and Notice of EGM can be downloaded from the Company's website at https://www.mahsing.com.my/general-meeting/ or Bursa Malaysia Securities Berhad's website at https://www.bursamalaysia.com/.

20. If you wish to receive a printed copy of the Circular to Shareholders, you may request online via the Share Registrar's portal at https://srmy.vistra.com by selecting "Request for Annual Report/Circular" under "Investor Services". However, we encourage you to consider the environmental impact before requesting a printed copy, as concerns such as global warming, deforestation, and climate change affect us all.

RECORDING OR PHOTOGRAPHY

21. Strictly **NO** unauthorised recording or photography of the proceedings at the EGM will be allowed.

MOBILE DEVICES

22. Please ensure that all mobile devices are set to silent mode during the EGM to ensure a smooth and uninterrupted meeting.

NO DOOR GIFT OR FOOD VOUCHER

23. There will be no distribution of door gifts or food vouchers to members, proxies, corporate representatives, or attorneys who attend or participate at the EGM.

REFRESHMENTS

24. Refreshments will be served at the EGM.

PARKING

25. Parking will not be available for shareholders attending the EGM. We kindly encourage you to plan your journey in advance and explore alternative parking options which are located opposite and/or next to Wisma Mah Sing.

ENQUIRIES

26. If you have any general queries prior to the EGM, please contact our Share Registrar at the numbers below during office hours (Mondays to Fridays, from 8:30 a.m. to 5:30 p.m. excluding public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.
Registration No. 197101000970 (11324-H)
Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia

General Line	: T: +603-2783 9299
Email	: is.enquiry@vistra.com
Contact persons	: Mohammad Amirul Iskandar T: +603-2783 9279 (mohammad.amirul@vistra.com) Syafiqul Hafidz T: +603-2783 9024 (syafiqul.hafidz@vistra.com)